

Job Description

Job Title: Trainer Organiser, Safeguarding Children and Adults

POSCODE: CCC1082

Grade: SO2

Overall purpose of the job

To assist the Safeguarding Partnership Boards in identifying and meeting training and development needs for staff and individuals, across all partner agencies including police, health and social care sectors, in accordance with Safeguarding Adults and Children's Training and Training Strategies.

Main accountabilities

Please list the accountabilities in descending order of priority. Please include 6-9 accountabilities.

Main accountabilities	
1.	As part of the team, develop and deliver training programmes which meet the Partnership Boards multi-agency training needs in accordance with all partner agency departmental policies and Safeguarding Children and Adults Board's priorities
2.	To assist in the development of a range of training resources to be used in presentations, training and workforce development initiatives, workshops and professional development opportunities for a range of police, health and social care staff at all levels who require training in safeguarding children and adults.
3.	Able to identify and adapt training content and delivery for police, health care and social care staff and liaise with specialist professionals, to help develop resources and projects.
4.	Evaluate and quality assure all training that is undertaken on a regular basis and inform the Safeguarding Children and Adults -development lead of the results.
5.	To assist in the identification of service development needs in terms of both present practice and future development. Assist other team members to develop new projects as they arise.
6.	To promote the work of multi-agency safeguarding training and provide appropriate advice, information and guidance to groups and individuals. This may involve representing the team on committees, forums and working parties.
7.	To develop additional training resources as appropriate and liaise with partners to help them achieve their safeguarding children and adult workforce development needs.

8.	To report to the practice and development lead any issues from training and partnership working which may be concerning or reflecting poor practice in relation to children and adult safeguarding.
9.	<p>To commit to Cambridgeshire Behaviours, (below) use supervision effectively and work with colleagues in a respectful and professional manner.</p> <ul style="list-style-type: none"> ○ Working Together ○ Integrity ○ Respect for others and public resources ○ Excellence
10.	Demonstrate an awareness and understanding of equality, diversity and inclusion.
11.	Ability to contribute to our commitment of becoming a Net Zero organisation by 2030.
12.	<p>Safeguarding commitment <i>(Include for roles involving work with children/vulnerable adults)</i></p> <p>We are committed to safeguarding and promoting the welfare of children and young people/vulnerable adults. We require you to understand and demonstrate this commitment.</p>

Person Specification

Qualifications, knowledge, skills and experience

Minimum level of qualifications required for this job

Qualifications Required	Subject	Essential/ Desirable
<ul style="list-style-type: none"> A recognised professional qualification in police, health or social work and/or A relevant training or teaching qualification at a similar level. 		<p>Essential</p> <p>Essential</p>
<ul style="list-style-type: none"> Education to Degree Level A recognised training or teaching qualification at level 4 or equivalent. 		<p>Desirable</p> <p>Desirable</p>

Minimum levels of knowledge, skills and experience required for this job

Identify	Describe	Essential/ Desirable
Knowledge		
<ul style="list-style-type: none"> Knowledge in safeguarding Experience or Knowledge of working with children and adults Knowledge of Safeguarding Legislation National Training Competencies 	<ul style="list-style-type: none"> Ability to demonstrate extensive and specialist knowledge in safeguarding children and adults, including relevant guidance and legislation. Experience or Knowledge of working with children and adults with care and support needs. Ability to demonstrate specialist knowledge of the Children Act, Children and Social work Act, Working Together 2023, Mental Capacity Act and Deprivation of Liberty Safeguards. Knowledge of relevant National Training Competencies in Safeguarding Children and Adults. 	<p>Essential</p> <p>Essential</p> <p>Desirable</p> <p>Desirable</p>

Skills		
Project Development	<ul style="list-style-type: none"> Capacity to develop projects 	Essential
Communication Skills	<ul style="list-style-type: none"> Proven ability to communicate at all levels both verbally and in writing, including experience of writing reports 	Essential
Trainer Skills	<ul style="list-style-type: none"> Effective Training and Presentation skills 	Essential
IT Skills	<ul style="list-style-type: none"> Competence in using PowerPoint 	Essential
Time Management	<ul style="list-style-type: none"> Effective time management skills 	Essential
Team Working	<ul style="list-style-type: none"> Commitment to working as part of a team 	Essential
Able to challenge views	<ul style="list-style-type: none"> Ability to challenge attitudes and beliefs 	Essential
Research in training	<ul style="list-style-type: none"> Ability to identify and synthesise research articles for inclusion in training sessions 	Essential
Travel	<ul style="list-style-type: none"> Ability and willingness to travel throughout the Cambridgeshire area 	Essential
Experience		
Practice Experience	<ul style="list-style-type: none"> Practice experience in a police, health, voluntary, housing or social care setting. 	Essential
Partnership Working	<ul style="list-style-type: none"> Experience of issues arising with partnership working. 	Essential
Organising Training	<ul style="list-style-type: none"> Experience of organising training and/or staff development opportunities. 	Essential
IT Experience	<ul style="list-style-type: none"> Experience of using PowerPoint, Outlook and other Windows/Online programmes 	Essential
Project Management	<ul style="list-style-type: none"> Project Management 	Desirable

Equality, Diversity and Inclusion (applies to all roles).	Ability to demonstrate awareness and understanding of equality, diversity and inclusion and how this applies to this role.	Essential
Net Zero (applies to all roles).	Ability to contribute towards our commitment of becoming a net zero organisation.	Essential
Safeguarding (applies to all roles working with children/vulnerable adults)	Demonstrate an understanding of the safe working practices that apply to this role. Ability to work in a way that promotes the safety and well-being of children and young people/vulnerable adults.	Essential

Disclosure level

What disclosure level is required for this post?	None <input checked="" type="checkbox"/>	Standard
	Enhanced	Enhanced with barred list checks

Work type

What work type does this role fit into? (tick one box that reflects the main work type, the default work type is hybrid)	Fixed	Hybrid <input checked="" type="checkbox"/>	Field	Remote	Mobile
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