**JOB DESCRIPTION**

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| **Details of the job** | |
| Post title: | Senior Community Occupational Therapist – Clinical lead |
| Salary grade: | Band 7 |
| Hours: | 37 |
| Location: | Northampton shire |
| Reports to: | Team Manager |
| Service area: | Therapy Team |

**Overall purpose of the post**

1. To complete highly skilled and specialised occupational therapy assessments with the implementation of safe interventions which promote independence, minimise risk of hospitalisation and residential care.
2. To specialise and lead in one or more OT discipline such as community, dementia, reablement, manual handling and any other developing professional area.
3. To assist with the management and development of the Therapy team in Northamptonshire ensuring professional standards are met.

**Principal responsibilities**

1. To complete highly skilled and specialised occupational therapy assessments and moving and handling assessments to customers with a wide range of complex medical conditions, in accordance with all relevant legislation and eligibility criteria.
2. To facilitate safe and appropriate interventions which enable customers to optimise their independence; this may include specialist equipment, minor and major adaptations, complex moving and handling or specialist advice. Reviews of these interventions may be required.
3. To communicate effectively with relatives; carers; legal guardians; or any other relevant professionals. This may require coaching customers and carers on aspects relevant to the occupational therapy intervention.
4. To ensure all communications are delivered in a timely and appropriate way using all the available media such as e-mail, telephone, written and face to face contact.
5. To be responsible for ensuring that current practice is up to date and research new practices with a view to development of the current service. To ensure you are up to date with all relevant national legislation, professional standards of practice and organisational policies and procedures. To ensure that own CPD folder is also current.
6. To supervise, performance manage, and support other staff members and colleagues. To give, receive and engage in an annual appraisal and a personal development plan which will improve your performance.
7. To support the therapy manager with the implementation of systems and processes that will support service delivery and staff within the team. This may also include, in conjunction with other senior colleagues, deputising for the therapy manager in their absence.
8. Demonstrate awareness / understanding of equal opportunities and other people’s behavioural, physical, social and welfare needs.
9. Ensure that reasonable care is taken at all times for the health, safety and welfare of yourself and other persons, and to comply with the policies and procedures relating to health and safety within the company.
10. Carry out any other duties which fall within the broad spirit, scope and purpose of this job description and which are commensurate with the grade of the post.

This job description reflects the major tasks to be carried out by the post holder and identifies a level of responsibility at which they will be required to work. In the interests of effective working, the major tasks may be reviewed from time to time to reflect changing needs and circumstances. Such reviews and any consequential changes will be carried out in consultation with the post holder.

# PERSON SPECIFICATION

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| Post Title: | Senior Community Occupational Therapist – Clinical lead |
| Grade | Band 7 |
| Service Area: | Community Occupational Therapy |

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| **ATTRIBUTES** | **ESSENTIAL CRITERIA** | **DESIRABLE CRITERIA** |
| **Education and Qualifications** | Degree/Diploma in Occupational Therapy. HCPC Registration.  Evidence of ongoing Continuing Professional Development – CPD Portfolio.  This post will require satisfactory DBS clearance.  Computer skills-the ability to use all Microsoft products to a high standard. |  |
| **Experience and Knowledge** | Extensive experience of OT practice delivered within an adult/community setting.  Expertise in the specific OT discipline that you are required to work within, such as community, dementia, reablement, manual handling and any other developing area.  Experience of working with and Occupational therapists and Occupational Therapist Support staff.  Relevant experience of complex assessments and treatment of adults with chronic and deteriorating physical conditions.  Experience of using complex specialist equipment, minor and major adaptations or providing specialist advice.  Knowledge of building terminology and ability to read architects plans. | Experience and knowledge in other OT disciplines outside of your specific role, such as community, dementia, reablement, manual handling. |

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|  | Experience in moving and handling assessments with examples of safe and efficient practice.  Knowledge of the legislative framework which informs Community OT practice e.g. Care Act, Housing Legislation etc.  Car driver with a full drivers licence, access to a vehicle or suitable transport during working hours. |  |
| **Ability and Skills** | Ability to prioritise and manage your workload under pressure.  Ability to lead, supervise and performance manage, complete appraisals with staff.  Excellent written and verbal communication skills, excellent interpersonal skills and an awareness of complex and sensitive issues with consideration for equality/diversity/rights etc.  Experience of collaborative working across/between agencies to achieve outcomes for individuals and the service. E.g. discharge, rehousing etc., representation of service at meetings  Evidence of ongoing Continuing Professional Development – CPD Portfolio. |  |
| **Equal Opportunities** | Ability to demonstrate awareness / understanding of equal opportunities and other people’s behaviour, physical, social and welfare needs. |  |