

Job Description

Job Title: Care Leaver Local Offer Lead

POSCODE:

Grade: SO1

Overall purpose of the job

Please write one or two sentences about why the job exists. Focus on the achievement of the key end results of the job.

The Care Leaver Local Offer Lead is responsible for creating, promoting and enhancing the Cambridgeshire Local Offer for Care Leavers. Working within the council and with partner agencies the role will ensure our statutory and discretionary offer is well publicised, understood and accessed by young people who are eligible. This will include continued development of our existing Local Offer; working in consultation with staff and our care leavers to ensure we, as an organisation are fulfilling our Corporate Parenting responsibilities to the best of our ability and negotiating new partnerships.

Main accountabilities

Please list the accountabilities in descending order of priority. Please include 6-9 accountabilities.

Main accountabilities	
1.	Act as a champion for Care Leavers across Cambridgeshire, developing and embedding an aspirational ethos both within the Local Authority and throughout Cambridgeshire. Lead the way for our county to understand the role everyone has to offer as 'Corporate Aunts & Uncles'.
2.	Oversee the continued development of Cambridgeshire's offer to Care Leavers, creating a sustainable, live and meaningful document. This will involve coordinating with the Communication and Information Team to keep the website updated and accurate as well as owning and updating a hard copy version of the Local Offer for Care Leavers.
3.	Be responsible for educating, supporting and challenging CCC to fully understand and maximise their role as a corporate parent. The post holder will attend regional and national workshops and events designed to improve Local Offer awareness and development. The post holder will work across the authority to raise awareness of the Corporate Parenting Principles and work with teams across the authority to fully realise the corporate parenting potential that exists, e.g. encouraging Local Authority employees to sign up as mentors to Care Leavers, having various teams offering two weeks work experience to a Care Leaver each year or offering a job, apprenticeship or volunteer hours all in order to enhance our offer to Care Leavers.
4.	Identify innovative and exciting opportunities outside the organisation, with communities, voluntary and private sector. The role will be expected to go out into the community and work with partners to find new opportunities for Care Leavers similar to those that will need to be created within the Local authority e.g. work experiences, mentors etc.
5.	To build relationships with partners across the county. Through these relationships, we can build a countywide cohort of 'ambassadors', who pledge to support our Care Leavers in reaching their full potential. The role, through relationship building and management will encourage partners to pledge support to our Care Leavers and offer innovative solutions such as the hosting of events and engagement for Care leavers, opportunities to shadow leading figures within organisations, as well as practical solutions such as provision of white goods or sponsoring 'start up' packs for our Care Leavers who may be moving away to study or into their first home. Really the possibilities here are

	endless and will rely on the post holders ability to build and capitalise on relationships with business, partners and community groups.
6.	Engage and build relationships with our Care Leavers to ensure their voices are heard and they have a significant role in shaping the evolution of the Local Offer. This will involve working with our participation service who have regular contact with Care Leavers to ensure that Care Leavers are represented in Strategic meetings and that they are used as a constant reference group to shape and inform the Local Offer. It will be the roles responsibility to ensure the lived experience of Care leavers is reflected in our Local Offer.
7.	Contribute to the Service Delivery Plan to ensure the Local Offer fulfils its potential.
8.	Work with the Leaving Care Teams to embed the Local Offer, as a core part of the service CCC provides to its Care Leavers. Ensuring all staff understand, contribute to, and use the Local Offer in their day-to-day roles. The role will be the key point of contact should staff have any questions or queries about the Local Offer or if they are unable to answer questions about the Local Offer they are getting from Care Leavers. The post holder will educate the team on how to use and utilise the Local Offer in their day-to-day work upskilling the service.
9.	Provide updates and reports to a range of key stakeholders including the Children in Care Council, Voice and Corporate Parenting Sub Committee.
10.	To demonstrate awareness/understanding of equal opportunities and other people's behavioural, physical, social and welfare needs.

Safeguarding commitment *(Include for roles involving work with children/vulnerable adults)*

We are committed to safeguarding and promoting the welfare of children and young people/vulnerable adults. We require you to understand and demonstrate this commitment.

Person Specification

Qualifications, knowledge, skills and experience

Minimum level of qualifications required for this job

Qualifications Required	Subject	Essential/ Desirable
A Levels/ NVQ Level 3	Relevant Work Area or Equivilant DipSW or equivalent Diploma in Youth and Community Work	E D D
Degree/ NVQ Level 4	Preferably relating to children and young people	D

Minimum levels of knowledge, skills and experience required for this job

Identify	Describe	Essential/ Desirable
Knowledge		
Children & Young People	Able to demonstrate a sound understanding of issues relating to children and young people and the ability to engage with this group and respond appropriately. Demonstrable understanding and commitment to equal opportunities and the ability to use this knowledge in antidiscriminatory professional practice with young people and partner organisations	E
Care Leavers	Understanding of the laws and issues relating to care leavers. Able to demonstrate significant knowledge of current local and national policies affecting Care Leavers.	E
Skills		
IT/Digital	Ability to use full MS Office package	E
	Ability to support Web development/content, alongside our inhouse communications teams	E
Communication and Engagement	Proven ability to communicate effectively within a range of settings, using a wide range of communication skills. Demonstrable skills in engaging with external organisations, communicating our vision and negotiating potential opportunities for our Care Leavers.	E E

	Strong skills in building sustainable relationships across the public, voluntary and private sectors.	D
Innovation and Initiative	Ability to think bigger in order to enhance the opportunities available to our Care Leavers, whilst remaining mindful of our organisation's statutory requirements.	E
Experience	Give an idea of the type and level of experience required do not specify years of experience.	
Direct work with Children & Young People	Experience of working and engaging with Children & young people.	E
Working with children in care and care leavers	Experience of the Care system and, of working with children in the care system and transitioning out of care will be useful	D
Engagement and relationship development with Partners	Ability to demonstrate excellent communication skills to develop new partnerships and build on existing relationships	E
Equality, Diversity and Inclusion (applies to all roles.	Ability to demonstrate awareness and understanding of equality, diversity and inclusion and how this applies to this role.	
Safeguarding (include for roles working with children/vulnerable adults)	Demonstrate an understanding of the safe working practices that apply to this role. Ability to work in a way that promotes the safety and well-being of children and young people/vulnerable adults.	

Disclosure level

What disclosure level is required for this post?	None	Standard
	<u>Enhanced</u>	Enhanced with barred list checks

Work type

What work type does this role fit into? (tick one box that reflects the main work type, the default work type is hybrid)	Fixed	<u>Hybrid</u>	Field	Remote	Mobile
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