

JOB DESCRIPTION

SECTION ONE

Directorate: Assets & Environment	Post Title: Gardener / Gravedigger /
Service: Environmental Care	Driver (L1)
	Grade: SCP 7 – 12
	Post Number:

SECTION TWO

Responsible to: Grounds Services Manager

Responsible for: -

SECTION THREE – Overall purpose of job

To undertake a range of duties within the Grounds Maintenance Unit associated with horticultural tasks, grass cutting and grave digging.

SECTION FOUR – Principal Responsibilities

1. Undertake general maintenance of the grounds and surroundings of the urban areas of Kettering and Corby including leaf blowing, hedge cutting, weeding, formal lawn care and plant border maintenance.
2. Assist with the digging of graves.
3. The proper and safe use of mechanically propelled and pedestrian grass cutting equipment and safety and maintenance checks.
4. Assistance as required or directed with a range of activity associated with sports pitches and general turf management.
5. Clearance of litter, leaves and debris including hand sweeping etc.
6. Assistance as required or directed with a range of routine activities associated with the Nursery.

SECTION FIVE – Main levels of contact
<p>Internal: Manager, Supervisor and Colleagues.</p> <p>External: General Public.</p>

SECTION SIX – Special features of the post
<ul style="list-style-type: none">• Working outdoors• Working at Kettering and Corby• Working out of Lammass Road, Corby

SECTION SEVEN	
Job Description prepared by: (Manager)	Date
Approved by: (Personnel)	Date
Agreed by: (Post holder)	Date