

Job Description and Person Specification

Job details

Job title: Public Health Officer - Mental Health and Suicide Prevention

Grade: NNC Band 7 (£42,839 - £46,142)

Directorate and Service area: Public Health

Duration: 18 months fixed term

Purpose of the job

The Public Health Officer will play an integral role in enabling the directorate to deliver a broad range of public health initiatives, with a particular focus on mental health improvement and suicide prevention. Working as part of the Public Health team, the postholder will support the delivery of local strategies, programmes, and partnerships aimed at improving population mental wellbeing, preventing suicide, and reducing health inequalities, whilst continuing to meet the responsibilities contained within the section 7a agreement with the Secretary of State.

Principal responsibilities

1. Manage key pieces of public mental health and suicide prevention work, development work, in line with local and national priorities and emerging legislation, to meet Public Health and Wellbeing Service Plans and national and local public health strategy.
2. Provide project planning and coordination expertise to support the development and delivery, of the Public Mental Health Action Plan., North Northamptonshire Suicide Prevention Strategy and Action Plan and the wider mental health projects planned for the Health & Wellbeing Strategy. Facilitation, monitoring and evaluation of public health change or improvement

projects; developing capability and capacity to embed service improvement tools and techniques supporting the continuous modernisation and redesign of traditional service.

3. Identify opportunities to strengthen and align mental health improvement activity across the directorate and partner organisations, seeking to embed evidence-based approaches and share good practice.
4. Represent Public Health on a District /Borough level Health and Wellbeing Forum within North Northamptonshire.
5. Contribute to project planning within specific mental health and wellbeing priority areas, ensuring that a clear and transparent plan is maintained and managed using NNC project management methodology to track progress, in order to maintain control of delivering improved services using cost effective processes.
6. Support health improvement initiatives through engaging clinicians, commissioners and local authority providers in new initiatives to change behaviour, increasing public awareness of risk factors and health promotion.
7. Support health protection planning and the local public health response to major incidents, disease outbreaks or other public health incidents.
8. Monitor changing guidance and policy at a national and regional level, highlighting areas affecting mental health and suicide prevention, and tailoring local programmes accordingly with the aim of reducing inequalities and improving wellbeing outcomes.

General responsibilities applicable to all jobs

1. Demonstrate awareness/understanding of equal opportunities and other people's behavioural, physical, social and welfare needs.
2. Comply with the Council's policies and procedures including (but not limited to) safeguarding, financial regulations, promotion of equalities, customer care, agreed audit actions and health and safety (ensuring that reasonable care is taken at all times for the health, safety and welfare of yourself and other persons).
3. Carry out any other duties which fall within the broad spirit, scope and purpose of this job description and which are commensurate with the grade of the post.

This job description reflects the major tasks to be carried out by the post holder and identifies a level of responsibility at which they will be required to work. In the interests of effective working, the major tasks may be reviewed from time to time to reflect changing needs and circumstances. Such reviews and any consequential changes will be carried out in consultation with the post holder.

Person Specification

Attributes	Essential criteria	Desirable criteria
Education, Qualifications and Training	Educated to degree level in a management related discipline or hold a professional qualification (such as finance or procurement) at a similar level A formal qualification in or working towards a Public Health or related discipline	MSc in Public Health or equivalent. Prince2 Practitioner Level or Equivalent
Experience and Knowledge	Able to demonstrate a good understanding of NHS and local authority policy, statutory duties and responsibilities. Able to demonstrate understanding of public health areas of responsibility and functions. Able to demonstrate understanding of public health practice, health promotion and health care evaluation. Able to demonstrate knowledge of evidence based public health practice.	Experience of public health commissioning. Experience of working on the implementation of public mental health and suicide prevention strategies and action plans.

Attributes	Essential criteria	Desirable criteria
Ability and Skills	Excellent oral and written communication and presentation skills (for a range of audiences from senior management to the media). Sensible negotiator with practical expectation of what can be achieved Excellent interpersonal and motivational skills with the ability to influence and negotiate. Ability for presenting complex information to groups and in a simplified way Computer literate.	The ability to manage and/or work on a number of concurrent projects. Able to act independently, with some guidance from line manager.
Equal Opportunities	Ability to demonstrate awareness/understanding of equal opportunities and other people's behaviour, physical, social and welfare needs.	

Attributes	Essential criteria	Desirable criteria
Additional Factors	Able to demonstrate experience of working in NHS or local government cultures and structures. Experience of working with health and/ or social care professionals to deliver service improvement.	Experience of full cycle experience of managing projects and leading task and finish groups.