



## **Job Description**

Job Title: Family Support Worker – Circle to Success Resources Service

POSCODE: HAY00741

Location: Northampton

Grade: H

Reports to: Clinical Lead Practitioner

### **Overall purpose of the role**

The Circle to Success Support Service works alongside social work teams providing direct interventions to children, young people and their families where opportunities have been identified through the care planning process for children and young people to live within family settings or progress towards independence. This includes some young people who are on the 'edge of care' and require support to remain living within their families.

This role is to work directly with families, in partnership with other agencies, to deliver and provide trauma informed services to children, young people and families as their needs dictate to ensure the welfare of children and young people is safeguarded, and they are protected in accordance with the legal and statutory obligations of Northamptonshire Children's Trust.

The service helps children with various needs: those who have learning difficulties or disabilities, need help with schooling, have relationships which are impacted by their lived experiences, need protecting from harm, or who are in contact with legal authorities.

There is immense scope for you to play an influential part in the lives of some of our most vulnerable children and young people and as such will demand a creative and flexible approach, working with children, young people and their families in their homes and other community settings as required. You may also be required to attend family meetings with professionals within the organisation and external to it such as the Police, Schools, Health centres and other support services.

On occasions you may be required to work out of office hours in the evening and weekends, depending on the needs of the child, young person and their networks.

Main Accountabilities	
1	Manage specific areas of work, allocated by the clinical lead practitioner, and liaise with and involve professionals and appropriate staff in supporting young people and their families, arranging for service contact as and when necessary to meet the needs of the service user to improve family functioning or support placement stability, and safeguard and improve outcomes for children and young people.
2	To attend planning reviews, meetings and visits with colleagues and relevant professional staff as necessary in order to assist the analysis of requirements and to plan appropriate care programmes for service users.
3	Undertake trauma informed direct work with family members as specified by the care plan for the child to fulfil the obligations of the Northamptonshire Children's Trust in providing services for children and families with particular needs.
4	To provide assistance to service users in the planning and evaluation of the work undertaken on their behalf, carrying out corporate parenting activities for children and young people where required, to increase families' levels of self-sufficiency, competence and facilitate independence from social service support.
5	To work within Northamptonshire Children's Trust policies and procedures and keep accurate and up to date records which will include contributing to multi-agency forums, reviews, maintaining records of appointments, contact and other records within service policies, so that all documentation is in compliance with the Trust and legislative requirements.
6	To provide direct and practical care for families to assist the improvement of family functioning to ensure the safety and welfare of children at all times.
7	To monitor and review the plan of work being undertaken with children, young people and their families and carers and undertake assessments for the health and wellbeing of any children/families involved in order to plan and take appropriate action to safeguard those people.
8	To develop own knowledge and skills base, develop good working relationships with professionals and agencies, challenge the provision of other services for the benefits of service users and enable successful partnership working within a climate of mutual respect.

**Safeguarding commitment:** We are committed to safeguarding and promoting the welfare of children and young people/vulnerable adults. We require you to understand and demonstrate this commitment.

**Corporate Parenting Commitment:** As corporate parents we are committed to doing everything we can for every child in our care and every care leaver. We encourage you within the course of your work to seek opportunities where you can be ambitious for these

children and young people, encouraging them to dream big and take chances and provide secure, nurturing and positive experiences.

## Person Specification

### Qualifications, Knowledge, Skills and Experience

Minimum level of qualifications needed for this post:

Qualifications Required	Subject	Essential/Desirable
Educated to GCSE level or equivalent		Essential

Minimum levels of knowledge, skills and experience required for this post

Identify	Details	Essential/Desirable
<b>Knowledge:</b>		
Able to demonstrate	Basic IT skills, able to use Word and Excel to produce reports, carry out correspondences and keep accurate records	Essential
	Awareness of current legislation relating to the job such as the Children Act, Adoption and Children Act, Every Child Matters, Public Law and Human Rights, Health and Safety legislation	Essential
	Understanding and experience of using an assessment framework	Essential
<b>Skills:</b>		
Able to demonstrate	Assessment and analytical skills	Essential
	Good verbal, written and communication skills	Essential
	Good organisational skills	Essential
<b>Experience:</b>		
	Experience of working within the field of family support or in a similar role with children and families	Essential
	Experience of trauma informed practice	Desirable

<b>Disclosure Level</b>
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What DBS Level is required for this post?	
None	<input type="checkbox"/>
Standard	<input type="checkbox"/>
Enhanced Child Only	x
Enhanced Child/Adult Bar	<input type="checkbox"/>

<b>Working Arrangements</b>
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What work type does this role fit into? (tick one box that reflects the main work type, the default workers type is flexible)	
Fixed	<input type="checkbox"/>
Flexible	x
Field	<input type="checkbox"/>
Home	<input type="checkbox"/>