

CAMBRIDGESHIRE COUNTY COUNCIL

JOB DESCRIPTION

Job Title:	Community Support Worker
Directorate:	Children and Young Peoples Service
Service:	Community Support Service
Reports to:	Community Support Co-ordinator
Grade:	Scale 3/4
Location:	Countywide (East Cambs & Fenland, Cambridge City & South and Huntingdonshire)
Hours:	Variable

Job Purpose:

To support families by delivering a Community Support Service to children with physical and learning disabilities which will deliver a range of planned and crisis interventions aimed at reducing risk and or promoting protective factors for disabled children and young people in relation to their social, physical and emotional well-being. To provide short breaks through one to one and group activities both within the home and inclusively within the local community. To do this within the frameworks, policies and procedures set out by the Department and national agencies.

Principal Accountabilities

1. Carry out direct work with disabled children and young people and their families on a 1:1 or 2:1 basis or within a group setting. This may include running and organising a group, providing personal care such as toileting, bathing, changing, moving and handling and assisting with eating and drinking. supporting the implementation of behaviour and sleep plans and programmes, encouraging independence and socialisation skills and establishing positive routines and boundaries whilst improving outcomes for children, young people and their [60%]
2. Complete accurate and detailed reports, recording all work undertaken including administration of medication, financial transactions and body maps. To provide reports and attend reviews and meetings relevant to individual young people as required, liaise where appropriate with families, parents, carers and other professionals involved with a young person. [10%]
3. Prepare for, attend and participate in 1:1 and group supervision and training sessions, and support the culture of continuous improvement and personal development. [10%]
4. Ability to manage own workload and timekeeping and inform parent/carers and Community Support Co-ordinator of any change in circumstances. [5%]
5. Monitor the overall situation relating to the child/young person and their family and regularly report to the Co-ordinator any issues relating to the delivery of the agreed service . [5%]

6. Model and undertake a range of personal care and household tasks within a time limited period to support the implementation of planned and crisis interventions such as administration of medication and undertaking appropriate competency based tasks following adequate training and support. [5%]
7. Where appropriate undertake light office duties such as using CCC recording system and filing as may be deemed appropriate to the post. [5%]