Job Description

Job Title: SENIOR REPORT DEVELOPER

POSCODE: 2921

Grade: K

Overall Purpose of Role

This post is designed to deliver numerous automated reports within the business intelligence and business support area. The post holder will support the team in delivering performance and intelligence reports for the business. The development of such reports will reduce the need for manual intervention in the collation of reports for our statutory returns and intelligence needs. This post will help us produce real time data and intelligence with limited manual intervention, thus increasing our productivity and results within the social care arena

Main Accountabilities

1	To liaise with the Business Intelligence Manager to understand the current and future critical report developments required for the business; thus ensuring the improvement of business as usual intelligence and business systems development.
2	Develop links with the wider Business Intelligence community in the County and region, and create a Trust wide reporting strategy, common reporting procedures, a common report directory, developing the ability to automate the running of reports, and the delivery of reports to users.
3	To ensure report writing processes are developed, documented and adhered to by all areas; working with the businesses' key stakeholders to ensure that they understand and work to the defined procedures regarding the development of business reports
4	To deliver cost reductions and service improvement through system efficiencies. This will be achieved by reviewing, developing and rationalising systems in conjunction with the Senior Project managers, Service Managers, Senior Performance Analysts and Performance Analysts to deliver improvements to the Information Management framework. To embed in every system the ability to analyse data to ensure that equality duties and accessibility requirements are corporately met. To ensure the development of performance management systems and processes for the Trust, liaising with Senior Managers to deliver efficiencies and service improvements.
5	To support with the procurement and development of a data warehouse, manage its setup and lead on developing the reporting available within

6	Develop an approach with the Business Intelligence Manager, the wider performance community and IT which results in the organisation reducing the number of current reporting tools available, thus streamlining our approach to reporting.
7	To interpret and understand statutory reporting requirements with a view to developing year end datasets to aid the completion of the returns. To design reports which specifically highlight data errors, inconsistencies, and problems on the database (system / Meta data ensuring that all Performance Analysts are familiar with and understand critical information sets.)

Person Specification

Qualifications, Knowledge, Skills and Experience

Minimum level of qualifications needed for this post

	Essential	Desirable
Qualifications Required	Educated to a higher level (degree level qualification or equivalent) or relevant experience.	Evidence of commitment to personal development activity.

Minimum levels of knowledge, skills and experience required for this post

Identify	Essential	Desirable
Knowledge:	Advanced level and understanding of performance management and the importance of high quality information and its use. Knowledge of project management and project delivery	
	Sound knowledge of data protection act and principles Demonstrate absolute discretion and confidentiality and application of Data Protection Act and principles at all times.	

Skills:	Ability to influence and challenge others, where appropriate, in order to facilitate business change (e.g. self service reporting), and to impact on organisational culture..	The post holder will need patience and perseverance to overcome the cultural change issues / blockers. The post holder has to be positive and can do attitude, solution orientated.
	Ability to write SQL code in SSRS, Business Objects and Crystal.	Power BI and R Studio
	Ability to carry out data analysis and assist business managers/colleagues to define reports required.	
	Use Microsoft office packages (Word, Excel, Access, PowerPoint) at advanced level.	
	Good interpersonal skills, with the ability to work with Business Stakeholders and colleagues in a tactful and diplomatic way.	
Experience:	Substantial experience of working in a report development role utilising SQL, Business Objects, Crystal, Excel and MS Access.	Experience of implementing/ developing dashboards.
	Experience of data warehouse design and development.	
Equal opportunities	Ability to demonstrate awareness/understanding of equal opportunities and other people's behaviour, physical, social and welfare needs	

Disclosure level	
What DBS Level is required for this post?	
None	☒
Standard	☐
Enhanced Child Only	☐
Enhanced Child/Adult Bar	☐