

Job Description

Job Title: Play Worker

Grade: 3

Location: Countywide (East Cambs and Fenland, Cambridge City and South and Huntingdonshire)

Hours: Relief

Overall purpose of the job

To provide safe and fun play activities for disabled children and young people at Saturday, Holiday and Community clubs across Cambridgeshire, fostering a child centred approach. To deliver a comprehensive support service to disabled children and young people by providing a child centred environment through organised specialised activities. This also provides support to families by providing short break care. All staff operate within the framework of policies and procedures set out by the department and relevant governing bodies. The job is based at CamPlay Saturday, Community and Holiday clubs.

Main accountabilities

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1.	To perform specific tasks agreed and delegated by the service, CamPlay Co-ordinator, Assistant Co-ordinator, Club Leader or Play Leader with the club and local community in order to promote and enhance the quality of life for disabled children/young people and their families through group activities to include: <ul style="list-style-type: none"> • Assist with planning of sessions and activities to promote independence, autonomy and social skills of disabled children and young people attending the group, • Assist with the running of club sessions, following session plans to ensure a good balance of activities to sustain children and young people's attention and development, • To develop positive relationships with disabled children and young people attending the club to ensure their full participation, • Assist with aspects of personal care, including moving and positioning and ensuring dignity and privacy are maintained at all times. Recognise early signs relating to health and safeguarding issues and to alert the Club Leader, Play Leader, Assistant Co-ordinator or Co-ordinator accordingly. Have an understanding of the importance of risk assessment and the ability to ensure that a care plan is followed appropriately. [80%]
2.	Monitor the overall situation relating to the child/young person and alert the Line Manager to any issues relating to the welfare of the child, parent/carer and/or staff. Undertake administration of prescribed medication and treatments as delegated by the Club Leader or Play Leader. Ensure sessional reports and all other relevant paperwork is completed as required to ensure correct information is communicated. [5%]
3.	Liase with families as required to ensure open communication to promote the well-being of disabled children and young people attending the club and to inform parents/carers and the CamPlay Play Leader/Co-ordinator of any change in circumstances. [5%]
4.	Prepare for, attend and participate in group meetings, group supervision, individual supervision and training sessions. Support the culture of continuous improvement and personal development. [5%]
5.	Respond appropriately to emergencies following detailed procedures laid down by the Service and carry out other duties as from time to time deemed appropriate to the post to ensure the smooth running of the service. [5%]

6.	Demonstrate an awareness and understanding of equality, diversity and inclusion.
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Safeguarding commitment

We are committed to safeguarding and promoting the welfare of children and young people/vulnerable adults. We require you to understand and demonstrate this commitment.

Person Specification

Qualifications, knowledge, skills and experience

Minimum level of qualifications required for this job

Qualifications Required	Subject	Essential/ Desirable
Level 2 – or prepared to work towards	Childcare, Playwork, Early Years or equivalent	Essential
Childcare related training	In relevant area	Desirable
Level 3 – 6 hour course	Current First Aid	Desirable
6 hour course	Moving and Positioning People	Desirable

Minimum levels of knowledge, skills and experience required for this job

Identify	Essential/ Desirable
Experience	
Relevant experience working with children, young people or adults with a disability (professionally or at home)	Essential
Knowledge	
Knowledge and experience of children at play	Essential
Knowledge of child development (physical, emotional and intellectual)	Essential
Knowledge of Child Protection principles and experience of implementing safeguarding procedures	Essential
Knowledge and experience of Health & Safety guidelines	Essential
Knowledge of group work techniques	Desirable
Knowledge of Ofsted National Standards	Desirable
Skills	
Proven ability to use own initiative	Essential
Good interpersonal skills and the ability to work in an anti-discriminatory way	Essential

Proven ability to relate sensitively to a wide range of children and families	Essential
Proven ability to work independently in isolated conditions, as well as in a team	Essential
Effective planning, organisational, and time keeping skills	Essential
Effective listening, and communication skills (verbal and written)	Essential
Proven ability to identify and monitor Health and Safety issues and take corrective action	Essential
Remain calm in an emergency	Essential
Work within set guidelines and take instruction and be respectful of confidentiality	Essential
Appropriate geographical location/Ability to travel	Essential
Able to work flexible/unsocial hours (including evenings and weekends).	Essential
Able to identify opportunities and contribute new ideas to enhance the service	Desirable
Equality, Diversity and Inclusion - Ability to demonstrate awareness and understanding of equality, diversity and inclusion and how this applies to this role.	
Safeguarding - Demonstrate an understanding of the safe working practices that apply to this role. Ability to work in a way that promotes the safety and well-being of children and young people/vulnerable adults.	

Disclosure level

What disclosure level is required for this post?	None	Standard
	Enhanced	Enhanced with barred list checks ✓

Work type

What work type does this role fit into?	Fixed	Hybrid	Field ✓	Remote	Mobile
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