

<p align="center">Cambridgeshire & Peterborough SENDIASS Stakeholder Management Steering Group Terms of Reference and Membership</p>

Terms of Reference:-

- To promote collaborative working in the provision of impartial information, advice and support to children and young people with special educational needs and/or disability and to their families.
- To contribute to the development of service aims and priorities.
- To monitor and support the effectiveness of service delivery in accordance with national minimum standards.

Ground-rules for operation:-

- Meetings to be held termly.
- Personal and confidential items to be excluded from normal minutes unless agreed otherwise.
- Family Voice Peterborough and Pinpoint to act as the Department for Education's designated parent-carer forums and represent the views of all parents. Parent/carers to act specifically as the voice of IASS users.
- Representatives to collect and disseminate information and service-user views within their respective organisations.

Membership:-

SENDIAS Service	Manager & Deputy
Family Voice Peterborough	Family Representative
Pinpoint	Family Representative
Young Person's Forums	Senior Youth Voice Officers (x2)
Service users	Parent/carers and Service Users (x4)
Cambridgeshire & Peterborough NHS	Designated Clinical Officer
NHS Clinical Commissioning Group Local Authority Commissioning Group	Senior Commissioning Managers (x2)
Social Care representative	Development Manager Disability Social Care 0-25
Education Providers	Peterborough Area SENCO SEND Cambridgeshire SEND Transformation Programme Lead
Independent Chair	By agreement