



## Job Description

Job Title: Reparation Supervisor

POSCODE: 1117

Grade: G

### Overall Purpose of Role

Please write one or two sentences about why the job exists. Focus on the achievement of the key end results of the job.

### Main Accountabilities

Please list the accountabilities in descending order of priority. Please include 6-9 accountabilities

	Main Accountabilities
1	To manage and contribute towards Reparation activities carried out by young people as part of a planned programme of intervention as agreed with the Reparation Co-ordinator, case holders, Courts and Victims of crime.
2	To pick up the young person from home, transport to activity and return home as required.
3	To act as a positive role model, promote restorative practice and develop a professional befriending role with young people imparting skills and knowledge
4	To liaise with victims and community payback partners and act as an ambassador for the YOT in the community
5	To liaise with and support colleagues to ensure the smooth running of the Reparation Order and Community Payback Scheme.
6	To liaise with victims, partners, young people's families and other professionals as required.

7	To be aware of health and Safety requirements of any activity or tasks set and undertake a Health and Safety induction at the start of each session with the young person.
8	To promptly inform reparation colleagues of successful pick ups, failures to attend, progress during sessions and completion.
9	Supervise, motivate and encourage young people to engage in a restorative intervention during their reparation hours.
10	Ensure tasks to be carried out are safe, achievable and suitable for the young person and themselves.
11	To assist line manager in the development and ongoing improvement of the Northamptonshire Reparation scheme.
12	To take an active part in their own development through processes such as supervision and PADP.
13	Contribute towards YOT and team objectives.
14	Carry out support roles as required such as assisting duty officer and other colleagues.

**Safeguarding commitment** *(Include for roles involving work with children/vulnerable adults)*

We are committed to safeguarding and promoting the welfare of children and young people/vulnerable adults. We require you to understand and demonstrate this commitment.

## Person Specification

### Qualifications, Knowledge, Skills and Experience

Minimum level of qualifications needed for this post

Qualifications Required	Essential	Desirable
	GCSE level or equivalent in Maths & English  OR  (numeracy and literacy skills)	Relevant professional qualification In working with young people

Minimum levels of knowledge, skills and experience required for this post

Identify	Details	Essential/Desirable
<b>Knowledge:</b>		
	Experience of direct work with children and young people in the community.  Experience of undertaking practical reparation type work.  Able to demonstrate responsibility and accountability e.g. small project work.  Experience of lone working with young people	Experience of working in a Youth Offending Team or Social Services or Probation or similar relevant setting.  Experience of Health & Safety in the workplace
<b>Skills:</b>		
	Excellent written and verbal communication skills  Clear thought and ability to differentiate between priorities  Creativity and planning skills.  Ability to travel effectively to different locations and have use of a car.  Recognise the importance of maintaining confidentiality.  Good interpersonal skills, maintaining respect with young people and parents	Skills in woodwork or mechanics, gardening or painting and decorating.  Art and craft skills.  Computer skills

	<p>Ability to work co-operatively and negotiate effectively with a variety of other agencies.</p> <p>Able to organise own work, work in and with a team.</p> <p>Able to liaise and negotiate with other agencies/organisations.</p>	
<b>Experience:</b>		
	<p>Experience of direct work with children and young people in the community.</p> <p>Experience of undertaking practical reparation type work.</p> <p>Able to demonstrate responsibility and accountability e.g. small project work.</p> <p>Experience of lone working with young people</p>	<p>Experience of working in a Youth Offending Team or Social Services or Probation or similar relevant setting.</p> <p>Experience of Health &amp; Safety in the workplace</p>
<b>Equal Opportunities:</b>		
	<p>Ability to demonstrate an awareness/understanding of equal opportunities and of other people's behaviour, physical, social and welfare needs.</p>	
<b>Health &amp; Safety:</b>		
	<p>Able to demonstrate a clear understanding of and commitment to Health and Safety and a willingness to undertake training to enable implementation of procedures. Able to apply it effectively.</p>	<p>Experience of implementing Health and Safety procedures with young people.</p>
<b>Disclosure Level</b>		

<b>What DBS Level is required for this post?</b>	
None	<input type="checkbox"/>
Standard	<input type="checkbox"/>
Enhanced Child Only	<input checked="" type="checkbox"/>
Enhanced Child/Adult Bar	<input type="checkbox"/>

## Working Arrangements

What work type does this role fit into? (tick one box that reflects the main work type, the default workers type is flexible)

Fixed ☒

Flexible ☐

Field ☐

Home ☐