



Job Description

Job Title: Social Worker

Job Number

Grade J

Overall Purpose of the Job

To provide a high standard of social work to people arising out of the Adult Social Care (ASC) duties and powers under legislation and in accordance with divisional and area policy, procedures, guidelines and the standards for all social workers registered with Social Work England

Main Accountabilities

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1	Act as “trusted assessors” for defined areas of the support plan Conduct or support individual assessments (including risk assessments of both the customer and carer, in line with eligibility criteria to assess the dependency needs of the customer) or facilitate self-assessments, using the appropriate assessment tools and techniques in order to establish clear, relevant, proportionate, cost effective and appropriate options for the individual. Value and encourage the contribution of service users and their advocates, relatives, carers and support workers where appropriate. Work alongside Brokers to procure support plans including equipment and adaptations.
2	To manage and be accountable for an allocated caseload of customers in compliance with statutory requirements, local policy, professional best practice and with regard for individual choice. Ensure compliance with policies and procedures of the council, and those of any partner agencies, are followed, and that the service is always delivered in accordance with professional standards, policy and practice and within the relevant statutory and regulatory frameworks.
3	Operating within a multidisciplinary environment to provide appropriate, professional social work support for adults with additional care and support needs within the framework of the seven social care outcomes, adhering to the principles of the Care Act (2014) and, where applicable, Mental Capacity Act (2005) and Mental Health Act (1983; 2007).
4	Operating within an integrated service, to provide individualised, outcomes-led, personalised support, based on structured, individual assessments that inform the setting up and commissioning of appropriate packages of support.
5	Assist with monitoring and evaluating the effectiveness of the service and contribute to the development of service improvements through participation and involvement in local and central team meetings,

	Main Accountabilities
	supervision, training, conferences and other forums. Work flexibly and respond positively to changing business and customer needs. and carry out any other duties within the scope of the nature and grade of the post, as directed by the line manager
6	Maintain up to date, accurate and timely records of communication, decisions, actions and outcomes relating to cases in line with the processes, standards and systems of adult social care. Take responsibility for the administrative processes associated with dealing with cases in accordance with service procedures, standards and targets. Produce, maintain and present accurate records and reports for court and audit purposes in accordance with relevant policies, procedures and legislation.
7	Supervise and allocate work to Assessment and Enablement Workers (AEWs) and less experienced colleagues to maximise the team's abilities and effectiveness in meeting the challenges of the service.
8	Take responsibility for promoting and safeguarding the welfare of people who come into contact with the service, in full compliance with local policies and procedures and that the principles are embedded in all practices, advice, decisions and support associated with this role.
9	Liaise with, establish and maintain effective working relationships with other local services, specialist teams, Hospital Trusts, and the 3rd sector organisations relevant to the needs of the customer in order to deliver a holistic and seamless service. Co-ordinating and leading multidisciplinary/ professional meetings as required, representing the service at internal and external meetings.

Safeguarding commitment

We are committed to safeguarding and promoting the welfare of children and young people/vulnerable adults. We require you to understand and demonstrate this commitment.

Person Specification

Qualifications, knowledge, skills and experience

Minimum level of qualifications required for this job;

Qualification Required	Subject	Essential/ Desirable
Degree of Equivalent	Social Work/CQSW/ DipSW	Essential
Registered Social Worker	With the Health and Care Professionals Council (HCPC)	Essential
Accreditation	Best Interest Assessor	Desirable

Minimum levels of knowledge, skills and experience required for this job

Knowledge Required	Essential/Desirable
Knowledge of relevant legislation appropriate to working with vulnerable adults is essential	Essential
Understanding forms of harm and their impact on people, and the implications for practice, drawing on concepts of strength, resilience, vulnerability, risk and resistance, and apply to practice.	Essential
Critical understanding of the range of theories and models for social work intervention with individuals, families, groups and communities, and the models derived from them.	Essential
Acknowledgment of the centrality of relationships for people and the key concepts of attachment, separation, loss, change and resilience.	Essential

Skills Required	Essential/Desirable
The ability to effectively use IT systems appropriate to the job requirements.	Essential
Managing workload independently, seeking support and suggesting solutions for workload difficulties.	Essential
Engaging effectively with people in complex situations, both short term and building relationships over time.	Essential

Experience Required	Essential/Desirable
Can Demonstrate training toward being an Approved Mental Health Professional (AMHP)	Essential
Application of appropriate legal frameworks and guidance that inform and mandate social work practice.	Essential
Understanding and using knowledge relating to your area of practice, including critical awareness of current issues and new evidence-based research.	Essential

Experience Required	Essential/Desirable
Experience in working with customer groups for example Mental Health, Older Persons, Learning Disability, Transitions and Physical disabilities.	Essential
Using assessment procedures discerningly so as to inform judgement. Clearly & accurately reporting and recording analysis and judgements.	Essential
Confident and effective judgement about risk and accountability in decision making.	Essential

Safeguarding	Essential/Desirable
Demonstrate an understanding of the safe working practices that apply to this role.	Essential
Ability to work in a way that promotes the safety and well-being of children and young people/vulnerable adults.	Essential

Disclosure Level

What disclosure level is required for this post?	None	Standard	Enhanced	Enhanced with barred list checks
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Work Type

What work type does this role fit into?	Fixed	Flexible	Field	Home
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