

## **Job Description and Person Specification**

#### Job details

Job title: Public Health Practitioner – Health Protection Grade: L Reports to: Public Health Principal Responsible for: Public Health Officer Directorate and Service area: Public Health – Health Protection

### Purpose of the job

To improve the health of residents in Northamptonshire, through prevention and Health Protection approaches across the health and social care economy.

To support the implementation of evidence based public health programmes/interventions to improve health and reduce health inequalities in Covid response and recovery programmes.

#### **Principal responsibilities**

- 1. To manage evidence-based IPC, incident and outbreak management projects with partners that deliver improvements in prioritised health protection outcomes.
- 2. To guide and advise decision makers across the Public and Community Sectors to ensure IPC principles are fully embedded in the policies, programmes and practice of community settings.
- 3. To provide IPC expertise to inform the commissioning and/or decommissioning of services that impact on public health outcomes.
- 4. To contribute to the joint strategic needs assessment developing a clear local understanding of IPC needs and gaps in local service.
- 5. To represent public health in multi-agency forums such as the Whole Health Economy Meeting, Outbreak Management Review Meeting and Outbreak Control Meetings.
- 6. Where required, to be responsible for the line management of staff in the IPC team who will deliver key public health projects. This includes undertaking recruitment, supervision and development of these staff.
- 7. To prepare and deliver presentations conveying complex and sensitive data and other health / health care information to a variety of audiences, including public health specialists and non-specialist audiences and individuals.
- 8. To provide support to the Public Health Consultant lead, Public Health Principal and IPC Team Manager in delivering the relevant portfolio of public health activity.

#### General responsibilities applicable to all jobs

- 1. Demonstrate awareness/understanding of equal opportunities and other people's behavioural, physical, social and welfare needs.
- 2. Comply with the Council's policies and procedures including (but not limited to) safeguarding, financial regulations, promotion of equalities, customer care, agreed audit actions and health and safety (ensuring that reasonable care is taken at all times for the health, safety and welfare of yourself and other persons).
- 3. Carry out any other duties which fall within the broad spirit, scope and purpose of this job description and which are commensurate with the grade of the post.

This job description reflects the major tasks to be carried out by the post holder and identifies a level of responsibility at which they will be required to work. In the interests of effective working, the major tasks may be reviewed from time to time to reflect changing needs and circumstances. Such reviews and any consequential changes will be carried out in consultation with the post holder.

#### Special features of the post

This post requires satisfactory clearance of an Enhanced Disclosure and Barring Service check.



# **Person Specification**

Attributes	Essential criteria	Desirable criteria
Education, Qualifications and Training	<ul> <li>Higher Degree in a Public Health related subject, equivalent professional qualification or PH competencies acquired through experience.</li> <li>Project Management Qualification or equivalent experience.</li> </ul>	<ul> <li>Demonstrable evidence of continuing professional development, working towards registration as a Practitioner/Advanced Practitioner on UKPHR/NMC/GMC.</li> <li>Postgraduate Degree in Public Health related subject.</li> </ul>
Knowledge	Public Health	
	• Good level of knowledge and understanding of Public Health practices, including wider determinants of health, health inequalities, health improvement and health protection methodologies.	
	<ul> <li>Good understanding of Public Health competencies including the need for continuous professional development (CPD).</li> </ul>	
	Data-led	
	• A good understanding of epidemiological intelligence, interpretation and presentation.	
	<ul> <li>Good level of understanding methods of developing evidence-based practice.</li> </ul>	
	NHS/Local authority	
	Good understanding of NHS and Local Authority policy, statutory duties and responsibilities.	

Essential criteria	Desirable criteria
Management	
<ul> <li>Some experience of line management and/or mentoring.</li> </ul>	
Work planning/delivery	
<ul> <li>Experience of working in collaboration with Health and Social Care and/or Voluntary Sector to deliver Public Health programmes.</li> </ul>	
• Experience of working with community settings to ensure compliance with IPC guidance and legislation, including carrying out IPC risk assessments.	
• Experience of delivering effective multi-agency work including responding successfully to the challenges of joint working, representing a public health or organisational view and experience of participating in a multi-agency group.	
<ul> <li>Experience of supporting the development of Public Health strategies and/or action plans and/or contribution to longer term planning in a Local Authority or NHS setting.</li> </ul>	
Communications	
• Experience of writing in a range of styles from brief summaries through to in-depth reports and communicating information effectively to stakeholders.	<ul> <li>Experience of supporting the development of press releases/media enquiries, freedom of information requests and customer complaints.</li> </ul>
	<ul> <li>Management</li> <li>Some experience of line management and/or mentoring.</li> <li>Work planning/delivery</li> <li>Experience of working in collaboration with Health and Social Care and/or Voluntary Sector to deliver Public Health programmes.</li> <li>Experience of working with community settings to ensure compliance with IPC guidance and legislation, including carrying out IPC risk assessments.</li> <li>Experience of delivering effective multi-agency work including responding successfully to the challenges of joint working, representing a public health or organisational view and experience of participating in a multi-agency group.</li> <li>Experience of supporting the development of Public Health strategies and/or action plans and/or contribution to longer term planning in a Local Authority or NHS setting.</li> <li>Communications</li> <li>Experience of writing in a range of styles from brief summaries through to in-depth reports and communicating information effectively to</li> </ul>

Attributes	Essential criteria	Desirable criteria
Ability and Skills	Communications	
	• Good report writing skills with the ability to present complex information in a meaningful way to a variety of audiences.	
	<ul> <li>Good oral, interpersonal and communication skills with the ability to influence and negotiate and the ability to present to a variety of audiences.</li> </ul>	
	Organisational	
	<ul> <li>Good project management skills and ability to work on concurrent projects.</li> </ul>	
	• Able to work independently and deputise for Principal when need arises.	
	• Effective planning and organisational skills and ability to lead projects.	
	Practical	
	Good negotiator with practical expectation of what can be achieved.	
	• Flexible approach with ability to work against a backdrop of change and uncertainty, is adaptable to situations and can work with people of all capabilities and attitudes.	
	<ul> <li>Computer literate with good IT skills in standard Microsoft software.</li> </ul>	
Equal Opportunities	• Ability to demonstrate awareness/understanding of equal opportunities and other people's behaviour, physical, social and welfare needs.	