

## CAMBRIDGESHIRE COUNTY COUNCIL

### JOB DESCRIPTION

<b>Job Title</b>	<b>Social Access Driver</b>
<b>Section</b>	<b>Social &amp; Education Transport Team</b>
<b>Reports To</b>	<b>Fleet &amp; Training Manager</b>
<b>Grade</b>	<b>NJC Grade 1 SCP 1-3</b>
<b>Location</b>	<b>Huntingdon / Cambridge (countywide)</b>
<b>Hours</b>	<b>37 hrs per week</b>
<b>Job Purpose:</b>	To convey service users to and from Older Peoples and Learning Disability Day Centres and other establishments, for appointment, outings and respite care.

#### **Principle Accountabilities:**

1. Drive (up to) a 16-seater, wheelchair accessible vehicle fitted with passenger lift (licence restriction apply for 16 Seat vehicles)
2. Monitor and maintain a healthy, safe and secure working environment to minimise risk to self and other including ensuring safety of service users conveyed in wheelchairs by correctly using safety restraints.
3. To ensure that users of the service are treated courteously, fairly and without prejudice, Collecting and returning users from / to their home and other establishments
4. Be able to respond to service user's needs in cases of emergency, by reporting the incident to relevant emergency service and / or departmental colleagues.
5. To ensure that vehicle is clean and adequately fuelled, and daily vehicle checks are completed and reported, ensuring that all vehicle equipment is handled with care and maintained according to regulations
6. To demonstrate awareness / understanding of equal opportunities and other people's behavioural, physical, social and welfare needs.
7. Participate in the workings of the team as appropriate. Carry out ad hoc duties as requested by Fleet & Training Manager or Senior Driver
8. The role preference requires individual to have a D or D1 (101) driving category