North Northamptonshire Council – Job Description

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| **Woodland Ranger**  |

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| **Service Area:** | **Assets and Environment** |
| **Reports To:** | **Tree and Landscape Officer** |
| **Responsible For:**  | **N/A** |
| **Scale:** |  |

**Overall Job Purpose:**

To ensure woodlands, planting schemes under the auspice of North Northamptonshire Council are delivered to a high standard on an agreed basis.

**Main Duties and Responsibilities:**

(This list contains the main duties and responsibilities of the post holder but it is not an exhaustive list)

* To support the Tree and landscape Officer to develop and deliver woodland planting schemes, as part of the Woodland Accelerator Funding programme.
* Inspect woodlands, parks and open spaces on an agreed schedule and ensure all the necessary inspection documentation is maintained.
* Take the necessary action to isolate and report where necessary any dead, dying or dangerous trees
* Remove litter/glass where practicable, if area is heavily littered, report to environmental services.
* To support voluntary and statutory groups to develop in the long term the enhancement of the Council’s woodlands.
* To assist with the planning and delivery of special/community tree planting events.
* To assist the Tree and Landscape Officer on the operational delivery of the, Woodland Accelerator planting schemes through the co-ordination of volunteer activities, supporting the social enterprise scheme and working collaboratively with the rest of the team.
* To attract, lead and develop volunteer groups on a number of operational duties including tree planting, coppicing, and associated operations.
* To ensure all tools and equipment, including first aid kits are used correctly, stored safely and records maintained.
* To ensure safety and security of members of the public and volunteers using and working within the parks, woodlands and open spaces
* To support the Woodland Social Enterprise Scheme in becoming a sustainable venture
* To source potential grants and support on writing funding applications relevant to the council’s tree planting programme

##### NOTES

Some weekend and evening work to be undertaken.

Attend training for personal and professional development

# Additional Information / Local Agreements attached to this post

*Ongoing training essential to maintain qualification*

 *Post holder must be willing to travel*

 *Post holder must hold a valid driving licence*

I have read and understood the job description and sign to accept the above terms and conditions of employment.

Employee Signature Date:

Authorisation Signature Date:

**North Northamptonshire Council – Person Specification**

The ideal candidate will be able to demonstrate the following skills, knowledge and experience

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| **Criteria** | Skills, Knowledge, Experience etc | **Essential / Desirable** | **Method of Assessment** |
| Education / Qualifications | First Aid Trained (Appointed Person with Outdoor Elements) | D | Application |
| Full, clean driving licence with access to a vehicle for work purposes | E | Application |
| Degree or qualification in conservation, environmental management or similar subject | D | Application/Interview |
| Chainsaw Qualification | D | Application |
| Ability to train adults and provide health and safety talks | E | Application/Interview |
| Skills / Experience | Good written and oral communication skills | E | Application/Interview |
| Experience, knowledge and practical skills in forestry techniques  | E | Application/Interview |
| Experience with leading groups of adults, children and young people | D | Application/Interview |
| Experience of using hand tools, brushcutters and strimmers | D | Application/Interview |
| Experience of writing risk assessments | D | Application/Interview |
| Team work experience | D | Application/Interview |
| Good ICT skills | D | Application |
| Awareness of Health and Safety | D | Application/Interview |
| Experience with working with children and young people | D | Application/Interview |
| Miscellaneous | Flexibility and willingness to work alone or as part of a team | E | Application/Interview |
| Commitment to personal and professional development | E | Application |
| Good interpersonal skills | E | Interview |
| Mature and responsible approach to safety, in particular with volunteers | E | Interview |
| Able to independently manage workload and deliver agreed programme | E | Interview |
| Enjoyment of outdoor working and woodland environment | E | Application/Interview |