

North Northamptonshire Council – Job Description

ASSISTANT PARKS AND WOODLAND RANGER

Service Area:	Assets and Environment
Reports To:	Woodland Manager
Responsible For:	N/A
Salary:	20,202

Overall Job Purpose:

To ensure the Corby woodlands, parks and open spaces under the auspice of North Northamptonshire Council are inspected and maintained to a high standard on an agreed basis.

Main Duties and Responsibilities:

(This list contains the main duties and responsibilities of the post holder but it is not an exhaustive list)

- Assist with inspection of the Corby woodlands, parks and open spaces on an agreed schedule and ensure all the necessary inspection documentation is maintained.
- Take the necessary action to isolate and report where necessary any dead, dying or dangerous trees
- Remove litter/glass where practicable, if area is heavily littered, report to environmental services.
- To support voluntary and statutory groups to develop in the long term the enhancement of the parks, play areas and open spaces.
- To assist with the planning and delivery of special/community events.
- To assist the Woodland Manager on the operational delivery of the Management Plans in Hazel and Thoroughsale, East Carlton Countryside Park and King's Wood LNR and support the co-ordination of volunteer activities
- To assist with volunteer groups on a number of operational duties including litter picking, coppicing, path maintenance and other maintenance operations.

- To assist with ensuring all tools and equipment, including first aid kits are used correctly, stored safely and records maintained.
- To assist with ensuring safety and security of members of the public and volunteers using and working within the parks, woodlands and open spaces
- To assist the ranger team with supporting the Woodland Social Enterprise Scheme in becoming a sustainable venture

NOTES

- Some weekend and evening work to be undertaken.
- 1 year placement usually running from September to August.
- Includes a budget of £2000 for training.
- 20 days leave to attend training.
- The position is also only open to applicants under the age of 30 and who are not currently employed in forestry or arboriculture.

Additional Information / Local Agreements attached to this post

Ongoing training essential to maintain qualification
Post holder must be willing to travel
Post holder must hold a valid driving licence

I have read and understood the job description and sign to accept the above terms and conditions of employment.

Employee Signature _____ Date: _____

Authorisation Signature _____ Date: _____

North Northamptonshire Council – Person Specification

The ideal candidate will be able to demonstrate the following skills, knowledge and experience

Criteria	Skills, Knowledge, Experience etc	Essential / Desirable	Method of Assessment
Education / Qualifications	First Aid Trained (Appointed Person with Outdoor Elements)	D	Application
	Full, clean driving licence with access to a vehicle for work purposes or you must be able to get to East Carlton Countryside Park by 8.30am on working days	D	Application
	Level 2 Qualification in Forestry / Arboriculture or Countryside Management	D	Application
	Chainsaw Qualification CS30	D	Application
Skills / Experience	Good written and oral communication skills	D	Application/Interview
	Experience, knowledge and practical skills in forestry techniques	D	Application/Interview
	Experience of using hand tools, brushcutters and strimmers	D	Application/Interview
	Team work experience	D	Application/Interview
	Good ICT skills	D	Application
	Awareness of Health and Safety	D	Application/Interview
	Experience with working with children and young people	D	Application/Interview
Miscellaneous	Flexibility and willingness to work alone or as part of a team	E	Application/Interview
	Commitment to personal and professional development	E	Application
	Good interpersonal skills	E	Interview



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ROYAL FORESTRY SOCIETY



	Mature and responsible approach to safety, in particular with volunteers	E	Interview
	Enjoyment of outdoor working and woodland environment	E	Application/Interview