



**Northamptonshire**  
Children's Trust

## Job Description

Job Title: Domestic (Part Time)

POSCODE: 1006

Grade: B07

### Overall Purpose of Role

The overall purpose of the job is to carry out a range of cleaning and other domestic duties corresponding to the cleanliness and hygiene needs of the working establishment.

### Main Accountabilities

1	Carry out a range of cleaning duties, including washing and disinfecting facilities, vacuuming, shampooing carpets and polishing, replacing towels and flannels, and making beds, to ensure a clean, tidy and hygienic living and working environment.
2	Clean bathroom, toilet areas using appropriate cleaning equipment and products so that these areas are maintained at a high standard.
3	Where applicable to the workplace, clean kitchen areas and equipment, sweep and wash floors in order to maintain high standards of cleanliness and hygiene in areas where food is stored and/or prepared and served.
4	Undertake laundry duties as required to assist with the delivery of an efficient laundry service, for instance ensuring clean linen is available.
5	Clean up or deal with accidents that involve bodily fluids according to Health and Safety practices to avoid the risk and spread of infection. This is likely to occur more frequently, and possibly daily, in residential care settings.
6	Empty bins and ensure that rubbish is disposed of correctly and hygienically in order to meet Health and Safety Standards and recycling recommendations.
7	Monitor supplies and report on stock levels to line manager to ensure there are sufficient supplies to deliver services.
8	To demonstrate awareness/understanding of equal opportunities and other people's behavioural, physical, social and welfare needs.

9	To ensure that reasonable care is taken at all times for the health, safety and welfare of yourself, others and to comply with the policies and procedures relating to health and safety with the Trust.
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**Safeguarding commitment** *(Include for roles involving work with children/vulnerable adults)*

We are committed to safeguarding and promoting the welfare of children and young people/vulnerable adults. We require you to understand and demonstrate this commitment.

## Person Specification

### Qualifications, Knowledge, Skills and Experience

Minimum level of qualifications needed for this post

Qualifications Required	Subject	Essential/Desirable
Education to GCSE or equivalent level.	No specific qualifications required	ESSENTIAL

Minimum levels of knowledge, skills and experience required for this post

Identify	Details	Essential/Desirable
<b>Knowledge:</b>		
	Previous experience or demonstrable ability in the use of industrial cleaning tools and equipment.	ESSENTIAL
	Awareness of Health and Safety practices and procedures	ESSENTIAL
	Previous experience of working in a residential setting of any kind	DESIRABLE
<b>Skills:</b>		
	Ability to communicate effectively, work independently at times and as part of a team	ESSENTIAL
	Able to manage product stock levels where applicable and report to manager	ESSENTIAL
<b>Experience:</b>		
	Experience or awareness of working alongside children with autism and any adaptations that need to be made.	DESIRABLE
<b>Equal opportunities</b>	Ability to demonstrate awareness/understanding of equal opportunities and other people's	ESSENTIAL

	behaviour, physical, social and welfare needs	
	Ability to work in a way that promotes the safety and well-being of children and young people/vulnerable adults.	

<b>Disclosure level</b>	
<b>What DBS Level is required for this post?</b>	
None	<input type="checkbox"/>
Standard	<input type="checkbox"/>
Enhanced Child Only	<input type="checkbox"/>
Enhanced Child/Adult Bar	<input checked="" type="checkbox"/>

<b>Working Arrangements</b>	
What work type does this role fit into? (tick one box that reflects the main work type, the default workers type is flexible)	
Fixed	<input type="checkbox"/>
Flexible	<input checked="" type="checkbox"/>
Field	<input type="checkbox"/>
Home	<input type="checkbox"/>